



**CITY OF HEDWIG VILLAGE, TEXAS
REGULAR CITY COUNCIL MEETING
AUGUST 20, 2020
6:30 P.M. - 955 PINEY POINT ROAD**

In accordance with the requirements of the State of Texas as well as the recommendations of the CDC to protect the public from the spread of the COVID-19 virus, all persons attending the meeting will be required to practice social distancing and maintain a distance of at least 6 feet from all other persons.

AGENDA

1. CALL TO ORDER

- 2. CITIZEN/VISITOR COMMENTS** - This is an opportunity for citizens to speak to Council relating to agenda and non-agenda items. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers are required to address council at the microphone and give their name and address prior to voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

- 3. CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- A. Approval of Minutes – July 16, 2020 Regular Minutes
July 23, 2020 Special Meeting - Budget Workshop
August 6, 2020 Special Meeting – Budget Workshop
- B. Approval of General Fund Bills
- C. Approval of General Fund Bills over \$2,500
- D. Approval of appointments to the Planning and Zoning Commission for two-year terms.
- E. Approval of the 2nd Quarter 2020 Investment Report.

4. REPORTS/UPDATES

- A. Financial Report – July 2020, *Kelly Johnson, City Admin, Sec.-Treasurer*
- B. Police Report – July 2020 Crime Report & Statistics, *David Gott, Police Chief*
- C. Fire Department – *Councilman Folloder, Commissioner & Bill Johnson, Alt. Commissioner*

- D. Beautification – *Bob Wiener, Chair*
 - E. Mayor – Monthly Report
 - F. Building Official – *Kevin Taylor, Building Official*
 - G. Planning & Zoning Commission – *Pat Murphy, Chair & Susan Mathews, Council Liaison*
 - H. City Administrator – Monthly Update
TML Conference
Health Insurance Update
Recycle Day/Tree Saplings
5. **CONSIDERATION OF ORDINANCES/RESOLUTIONS** – The City Council will discuss and consider possible action on the following:
- A. **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HEDWIG VILLAGE, TEXAS: (a) AMENDING CHAPTER 70, STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES OF THE CITY OF HEDWIG VILLAGE, TEXAS, CODE OF ORDINANCES, BY AMENDING ARTICLE II, CONSTRUCTION STANDARDS, DIVISION 2, MINIMUM STANDARDS AND REQUIREMENTS, TO MODIFY SECTION 70-56, STREETLIGHT SPACING, TO INCREASE THE MINIMUM STREETLIGHT SPACING WITHIN COMMERCIAL DISTRICTS; AND (b) AMENDING THE DESIGN MANUAL ADOPTED UNDER CHAPTER 284 OF THE TEXAS LOCAL GOVERNMENT CODE TO ADOPT COMMERCIAL STREETLIGHT STANDARDS.** (*Evan DuVall, Asst. Building Official*)
6. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The City Council will discuss and consider possible action on the following:
- A. To approve the agreement with Village Practice Management Company of Houston for health services. (*David Gott, Police Chief and Kelly Johnson, City Administrator*)
 - B. To authorize the City’s participation in the CARES Act, Small Cities Assistant Program, administered by Harry County; and authorize the Mayor to execute the necessary documents and make application for grant payments. (*Kelly Johnson, City Administrator*)
7. **CONSIDERATION FOR REQUESTS FOR COUNCIL AUTHORIZATION** - The City Council will discuss and consider possible action on the following:
- A. Designation of the Spring Branch I.S.D. Tax Assessor-Collector to calculate the 2020 No-New-Revenue Tax Rate, Voter-Approved Tax Rate, and the De-minimis Tax Rate for the City of Hedwig Village for Fiscal Year 2021. (*Kelly Johnson, City Administrator*)
 - B. To authorize the Spring Branch I.S.D. Tax Assessor-Collector to calculate the Voter Approval Tax Rate for Tax Year 2020 and Fiscal Year 2021 for the City of Hedwig Village in the manner provided for a Special Taxing Unit. (*Kelly Johnson, City Administrator*)

- C. Authorization to request a permit from TXDOT for Hedwig Village to maintain the greenspace areas on the south side of I-10, along the Feeder Road between Bunker Hill Road and Old Voss Road. *(Kelly Johnson, City Administrator)*
- D. Proposed Amendments to Section 7.01 Holidays and Section 7.02 Vacation to the City's Personnel Policy.
- E. Authorization for the Destruction of Records according to the City of Hedwig Village's Records Management Retention Schedule. *(Kelly Johnson, City Administrator)*

8. DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS

- A. AG/CM Progress report related to the Hedwig Village Paving and Drainage Project. *(Amos Byington, w/AG/CM)*
- B. Update and presentation by LJA Engineering, Inc. on the Preliminary Engineering Report on the Hedwig Village West Side Improvements. *(Jeff Cannon, LJA Engineering)*

9. CLOSED SESSION – The City Council will convene into Closed Session as authorized by Chapter 551; Texas Government Code, to discuss following matters.

- A. As authorized by Section 551.074, Personnel Matters and Section 551.071, Consultation with Attorney; to discuss personnel matters relating to litigation.

10. ACTION – CLOSED SESSION - The City Council will reconvene in open session and take action, if necessary, on the matter discussed in closed session.

None

11. AGENDA REQUESTS FROM COUNCILMEMBERS-The City Council will discuss the following requests from councilmembers.

- A. **COUNCILMEMBER WOODRUFF:** Discussion and possible action for the continuation of the April 23, 2020, Disaster Declaration for the City of Hedwig Village, Texas, resulting from COVID-19 (novel coronavirus).

12. ADJOURN

I do hereby certify that the agenda for the August 20, 2020 Regular City Council Meeting was posted on the Bulletin Board at City Hall this the 17th day of August 2020 at 3:00 p.m.

Kelly Johnson
City Administrator/City Secretary-Treasurer